

Sign and Decal Installation

Best Practices Guide

Please use this as your installation best practices guide to ensure proper placement of signs and decals throughout your parking environment.

Signs



- Use the **pre-drilled holes on the signs** to affix signage using hardware (bolt and nut, screw, drive rivet, etc.) that best suits the material the signs will be secured to
 - **Do not overtighten** hardware to the point of reshaping the sign
 - If needing to drill the hole larger, use a **steel drill bit**
 - Please **use washers** to secure signs to surfaces
 - For brick and cement surfaces, lead anchors are suggested
- **On-Street:** 1 sign per 5 spaces is strongly recommended
- **Lots & Garages:** 1 sign per 10 spaces is strongly recommended, along with placement at each entrance and at far ends
- Place signage on each block face, **above vehicle height**
- Check that there are **no obstructions blocking the sign** from vehicle views

Decals



- **Application temperatures:** minimum of 45° F for flat surfaces, 60° F for complex curves and surfaces
- **Never use a wet application** to apply
- **Cleaning products should be free from abrasive components**, such as:
 - Alcohol, acids, ammonias, chlorine, petroleum distillates and phosphates

Paystation Decals

- Ideal to **place decals on both sides and near the payment details** of each paystation
- **Remove or fully cover** any pre-existing mobile app decals
- Check that there are **no obstructions blocking the side decals**



Meter Decals

- At least **one (1) decal should be placed on every single-space meter**
- Ideal placement is on the **payment side** of the meter

For questions or issues regarding your install, please reach out to help@passportinc.com

